



ITISHREE BEHERA

HR MANAGEMENT & MARKETING MANAGEMENT

CONTACT

91-7853807876

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Barik colony Old Koraput
Koraput, Odisha
Pin:- 764020

HOBBIES

- Listening latest music and Dancing
- Travelling new places

STRENGTHS

- Ability to grasp new skills quickly
- Positive attitude
- Strong work ethic
- Self-Motivated

SKILLS

- Microsoft Office
- TALLY
- Proficient in Photoshop
- Public Relations
- Basic Computer Application

LANGUAGES

- English
- Hindi
- Odia

CAREER OBJECTIVE

Recent MBA graduate with a specialization in HR and Marketing, aiming to blend people-centric strategies with innovative marketing approaches to enhance business performance and create lasting value for both employees and customers.

EXPERIENCE:

Worked as a Virtual Assistant (Work from Home) for Larsen & Toubro (East Asia) Sdn Bhd under Sarawak Energy Berhad from 10th June 2024 to 30th October 2024. Supported remote administrative tasks for the 275Kv Medamit-Lawas Town Transmission Project, contributing to operational efficiency and project coordination.

EDUCATION

BIJU PATNAYAK UNIVERSITY OF TECHNOLOGY (BPUT)

MBA(HUMAN RESOURCE MANAGEMENT & MARKETING MANGEMENT) (2022 - 2024)

AERONAUTICS DEGREE COLLEGE SUNABEDA-2,KORAPUT, ODISHA

+3 BSC(Chemistry Hons) (2019 - 2022)

Vigyan International Degree College Koraput

+2 CHSE (Science)
(2017 - 2019)

School Saraswati Shishu Vidya Mandir Koraput

10th (HSE)
(2017)

Projects

Performance Appraisal

- The performance appraisal project evaluates employee performance, aligning individual goals with organizational objectives. It identifies strengths, areas for improvement, and developmental needs, ensuring fair and constructive feedback. This project enhances productivity, fosters professional growth, and informs decisions on promotions, compensations, and training, ultimately driving organizational success and employee satisfaction. In this project I was taken my role as a Data Analyst:- Collect and analyze performance data, identifying trends and insights.

PERSONAL PROFILE

Mother's Name :- Smt. Meera Behera

Father's Name :- Mr. Kanhu Charan Behera

DOB :- 21/06/2001

Gender :- Female | Nationality :- Indian | Marital status :- Unmarried

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